

Executive Rolling Programme: **February 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
Cabinet Member Portfolio CM E&C	Feb 13	Non Key	Housing, Economic and Regulatory Services (HERS) Review of Economic Development in Herefordshire	To confirm a conclusion reached by the Members Review Group regarding the funding of economic services in the County	Places & Communities / Regulatory Services Programme Manager

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – FEBRUARY 2013

MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
1 February 2013 Additional Meeting	Budget	Health Scrutiny will debate the budget implications within its terms of reference and make any recommendations.		
11 February 2013	LDF Core Strategy	To consider the Core Strategy process and make recommendations to Cabinet	Cabinet	
11 February 2013	Annual consideration of the Community Safety Strategy	To consider and comment on the Community Safety Strategy (Scrutiny is obliged to consider community safety issues at least once per year).		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – FEBRUARY 2013

MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
1 February 2013 Additional Meeting	Budget	General Scrutiny will sit and consider any implications within its terms or reference and make any recommendations to Cabinet.		
7 February 2013	Health & Wellbeing Board – governance and operation	To receive a report on the Health & Wellbeing Board prior to the Board becoming formally constituted on 1 April 2013		
7 February 2013	Governance of Health Watch	To receive a report on the Governance of Health Watch		

Executive Rolling Programme: **March 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
COUNCIL	8/3/13	B&PF same as KD requires 28 day notice	Council Tax Resolution	To calculate the Council's Council Tax Requirement and set the Council Tax amounts for each category of dwelling in Herefordshire for 2013/14.	Corporate Services / David Powell
COUNCIL	08/03/13	Non Key	Hereford Enterprise Zone Governance Arrangements	To approve the proposed governance arrangements for the Hereford Enterprise Zone and to highlight the responsibilities that would be invested in any incorporated delivery vehicle.	Places & Communities / Mark Pearce
COUNCIL	8/3/13	N/A	Leader's Report	To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Services /
COUNCIL	8/3/13	N/A	Audit and Governance Committee Report including Standards Panel Report	To receive a report on standards case (Cllrs: Mark Hubbard and Glenda Powell)	Corporate Services
COUNCIL	08/03/13	N/A	Annual Report Audit and Governance Cttee		Corporate Services/Head of Governance
COUNCIL	8/3/13	N/A	Hereford and Worcester Fire and Rescue Authority Report		External Report
COUNCIL	8/3/13	B&PF same as KD requires 28 day notice.	Local Transport Plan		Places and Communities / Richard Ball
COUNCIL	8/3/13	N/A	Response to Local Government Boundary Commission Warding Proposals	To receive the final proposals from the Boundary Commission on the final warding arrangements for Herefordshire.	Corporate Services / Head of Governance
COUNCIL	8/3/13	N/A	Health and Wellbeing Board Governance Arrangements		Corporate Services
COUNCIL	8/3/13	N/A	Annual Report on Executive Decisions	To monitor the operation of the provisions relating to call-in and urgency	Corporate Services / Monitoring Officer
COUNCIL	8/3/13	N/A	Report -Decommissioning of		Corporate Services /

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
			Overview and Scrutiny Committee		Gemma Dean
COUNCIL	8/3/13	N/A	Annual Report – General Overview and Scrutiny Committee		Corporate Services / Gemma Dean
COUNCIL	8/3/13	N/A	Annual Report – Health and Social Care Overview and Scrutiny Committee		Corporate Services / Gemma Dean
COUNCIL	8/3/13	N/A	Annual Report – Planning Committee		Corporate Services
COUNCIL	8/3/13	N/A	Annual Report – Regulatory Committee		Corporate Services
CABINET Portfolio -CM FM	14/3/13		Commissioning and Commercial Strategy	The Commissioning and Commercial Strategy sets out the authority's vision to become a Commissioning Organisation and the underpinning commissioning and commercial approach that supports this. Cabinet is asked to approve this strategy and the associated delivery plan.	Corporate Services / David Powell / Wayne Welsby
CABINET Portfolio CM FM	14/3/13	N/A	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio CM CS	14/3/13	Non-key	Herefordshire Council Workforce Strategy 2013-15	To refresh our organisation's Workforce Strategy to ensure it remains aligned to achieving the goals of the organisation.	Corporate Services/Jenny Lewis
CABINET	14/3/13	Non-Key	Corporate Plan Delivery Plan	To agree the measures and projects within the 2013/14 delivery plan	Corporate Services / Jenny Lewis
CABINET	14/3/13	Non Key	Information Management & Technology Strategy	To refresh our organisation's IM&T Strategy to ensure it remains aligned to achieving the goals of the organisation.	Corporate Services / Dom Latham
CABINET	14/3/13	KEY	Urban Village and CPO Link Road	To consider the way forward and next steps for the Urban Village and ESG Link Road	Places & Communities / Richard Ball / Richard Gabb
CABINET Portfolio -	14/3/13	Non Key	Improvement Notice and Progress to date		People's Services

Final Decision Maker	Meeting / Decision Date	Issue Type: • KEY • Budget & Policy Framework Item (B&PF) • Non Key	Report Title	Purpose	Directorate and Lead Officer
OFFICER DECISION	14/03/13	N/A	Madley Traveller Site	To explore the sale of the Madley Transit Site.	Corporate Services/David Powell
Audit & Governance Committee	15/3/13	N/A	Internal Audit Progress Report		Corporate Services / David Powell
Audit & Governance Committee	15/3/13	N/A	Counter-fraud and Corruption Policies – Biennial Review		Corporate Services / David Powell
Audit & Governance Committee	15/3/13	N/A	Review of Complaints Policy		
Audit & Governance Committee	15/3/13	N/A	Biannual forecasts of revenue and capital outturn		Corporate Services / David Powell
Audit & Governance Committee	15/3/13	N/A	Review of Audit and Governance Terms of Reference and Effectiveness		Corporate Services / John Jones
Audit & Governance Committee	15/3/13	N/A	Whistle-blowing policy – biennial review		Corporate Services / David Powell

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MARCH 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
4 March 2013	Annual consideration of the Community Safety Strategy	To consider and comment on the Community Safety Strategy. Note: 1) Scrutiny is obliged to consider community safety issues at least once per year. 2) The timing of this report may be subject to on-going discussions between the Community Safety Partnership and the new Police & Crime Commissioner.		
4 March 2013	Commercial Confidentiality			
4 March 2013	Freedom of Information (FOI) and Arms Length Companies			

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MARCH 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
22 March 2013	2gether NHS Trust	To provide a report on the Trust's Annual Plan for 2013/14.		
22 March 2013	West Midlands Ambulance NHS Trust	To provide a report on the Trust's Annual Plan for 2013/14.		
22 March 2013	Strategic Plan for Delivering Adult Services	To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan. (July12)		
22 March 2013	Recovery Plan for Children Safeguarding	To receive a progress report on the Action Plan		
22 March 2013	Work Programme	To consider the Committee's Work Programme		

Executive Rolling Programme: **April 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee	16/4/13	N/A			
CABINET Portfolio – CM CS	18/4/13 Press Release: 4/4/13	KEY	Root and Branch Review	Phase 1 Implementation and Phase 2 and 3 Proposals	Corporate Services / Donna Etherton
CABINET Portfolio – CM FM	18/4/13 Press Release: 4/4/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio -	18/4/13 Press Release: 4/4/13	KEY	S75 Agreement with CCG		People's Services

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – APRIL 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
8 April 2013	Root and Branch Reviews	To consider Phase 2 of the Reviews (as they relate to this Committee)		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – APRIL 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
12 April 2013	Wye Valley NHS Trust; Clinical Commissioning Group; and NHS West Mercia Cluster.	To provide a report on the Trust's Annual Plan for 2013/14. Content of future updates to ensure they present clear picture of service delivery; with performance information to be provided in advance of the meeting and with each meeting to have a particular purpose. (May 12) Cluster performance data to be monitored quarterly. Committee to assess the impact on population. (July 12)		
12 April 2013	Stroke Services	To receive an update.		
12 April 2013	Work Programme	To consider the Committee's Work Programme		

Executive Rolling Programme: **May 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee	13/5/13	N/A			
CABINET Portfolio – CM FM	16/5/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
COUNCIL	24/5/13		Election of the Chairman and Vice Chairman		
COUNCIL	24/5/13		Appointment of		

Final Decision Maker	Meeting / Decision Date	Issue Type: • KEY • Budget & Policy Framework Item (B&PF) • Non Key	Report Title	Purpose	Directorate and Lead Officer
			Chairmen to Cttees		
COUNCIL	24/5/13	N/A	Allocation of Committee Seats		Corporate Services
COUNCIL	24/5/13		Appointment of Scrutiny Committees		
COUNCIL	24/5/13		Nominations to Outside Bodies		
COUNCIL	24/5/13		Programme of Meetings	To approve the programme of Ordinary Meetings of COUNCIL for the year	
COUNCIL	24/5/13		Constitution Amendments?		

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MAY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
13 May 2013				

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – MAY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
2 May 2013	Quality Accounts: Wye Valley NHS Trust West Midlands Ambulance NHS Trust ² Gether NHS Foundation Trust	To consider the Quality Accounts		
2 May 2013	Work Programme	To consider the Committee's Work Programme		

Executive Rolling Programme: **June 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
CABINET Portfolio – CM EH&P	20/6/13	KEY	Housing Allocations Adoption Policy	The Housing Allocation Policy describes the criteria that Herefordshire Council uses to prioritise affordable housing for those with a housing need. The Local Authority is using powers under the Localism Act 2011 which gives increased flexibility to review its policy to enable them to manage their housing registers which better reflects local demand, whilst still protecting the most vulnerable.	Places and Communities / Richard Gabb
CABINET Portfolio – CM FM	20/6/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio – CM CS	20/06/13	Non Key	Understanding Herefordshire Annual Report		Corporate Services / Jenny Lewis
CABINET Portfolio – CM CS	20/06/13	Non Key	2012/13 Year end report		Corporate Services / Jenny Lewis
CABINET Portfolio – CM E&I	20/6/13	B&PF decision of Council - July requires 28 day notice	Local Development Framework core strategy	To consider the revised LDF for adoption by Council	Places & Communities Andrew Ashcroft
CABINET Portfolio CM MC	20/06/13	KEY	Waste Contract		Places & Communities / Andy Tector

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JUNE 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date

18 June 2013				
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HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JUNE 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
7 June 2013				

Executive Rolling Programme: **July 2013**

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
Audit & Governance Committee	5/7/13	N/A	Annual Audit Fee Letter and Plan		Corporate Services / David Powell
Audit & Governance Committee	5/7/13	N/A	Annual Governance Statement		Corporate Services / David Powell
Audit & Governance Committee	5/7/13	N/A	Annual Internal Audit Plan		Corporate Services / David Powell
Audit & Governance Committee	5/7/13	N/A	Audit and Governance Committee Work Programme		Corporate Services / David Powell
COUNCIL	19/7/13	N/A	Hereford and Worcester Fire and Rescue Authority Report		
COUNCIL	19/7/13	N/A	Leader's Report	To receive the Leader's report, which provides an overview of the Executive's activity since the last COUNCIL meeting.	
COUNCIL	19/7/13	N/A	Audit and Governance Committee Report including Standards Panel Report	To receive a report on standards case (Cllr Glenda Powell)	Corporate Services
COUNCIL	19/7/13	B&PF same as KD requires 28 day notice	Local Development Framework core strategy	To consider the revised LDF for adoption by Council	Places & Communities Andrew Ashcroft

Final Decision Maker	Meeting / Decision Date	Issue Type: <ul style="list-style-type: none"> • KEY • Budget & Policy Framework Item (B&PF) • Non Key 	Report Title	Purpose	Directorate and Lead Officer
CABINET Portfolio – CM CS	25/7/13		Integrated Corporate Performance Report Q1		Corporate Services
CABINET Portfolio – CM FM	25/7/13	Non Key	Budget Monitoring Report	To report the financial position for both Revenue and Capital.	Corporate Services / David Powell
CABINET Portfolio -	25/7/13	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	To approve the future pricing model for fee increases in the future.	People's Services / Kathy McAteer
CABINET Portfolio -	25/7/13	Non Key	Local Account	To approve the Local Account relating to Adult Social Care Performance.	People's Services / Peter Sowerby
CABINET MEMBERS CS & E&C	July 2013 (TBC)	KEY	Buttermarket Refurbishment	To establish if and how the Council wishes to fund the refurbishment of the Buttermarket and to clearly set out the options available in managing the delivery of the project should it progress	Places and Communities / Chris Jenner

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JULY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
8 July 2013	Music Service	Agreed in July 2011 to review after 2 years		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JULY 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
11 July 2013	Recovery Plan for Children Safeguarding	To receive a progress report on the Action Plan		

11 July 2013	Strategic Plan for Delivering Adult Services	To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan (July 12)		
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